

## **Kentucky Department of Education**

### **Growth Factor Error Guide**

Record 1 has no matching Attendance Record 2.

Potential reasons include:

- Virtual/Performance based students: attendance credit will be posted on the SAAR after a passing grade has been assigned to the Final grading task
- Students enrolled without an attendance record

Record 2 has too many days taught– Cannot exceed 39 days.

Record 1 has invalid grade submitted– Preschool grades are not recorded.

- Ensure that preschool students are marked as ‘State Exclude’ on their enrollment tab

Record 2 has days taught entered with 0 aggregate attendance values.

Record 2 has aggregate attendance values with 0 days taught.

Record 4 Non-Contract Student count with 0 aggregate attendance values.

- Check for attendance records; use an ad hoc filter to locate these students

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Record 4 Over/underage student count with 0 aggregate attendance values.

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Record 4 Over/underage aggregate attendance values with 0 student count.

- Check for attendance records; use an ad hoc filter to locate these students

Record H Home Hospital aggregate attendance with 0 student count.

- Verify all home hospital students are in a home hospital attendance group

Record H Home Hospital student count with 0 aggregate attendance values.

- Check for attendance records; use an ad hoc filter to locate these students

Record H Home Hospital aggregate attendance with 0 days taught.

- Check for attendance records; use an ad hoc filter to locate these students

Record H Home Hospital has too many days taught– Cannot exceed 39 days.

Formatting of record is incorrect—File cannot be loaded into the database at this time.

- Contact Garnetta Barnette ([garnetta.barnette@education.ky.gov](mailto:garnetta.barnette@education.ky.gov))

School is not in SRIM or is not Active.

- Contact Rodney Bennett ([Rodney.bennett@education.ky.gov](mailto:Rodney.bennett@education.ky.gov))